



1279 W. Palmetto Park Rd. #272896, Boca Raton, FL 33427
754-900-1529
info@HKLegalGroup.com

REQUEST FOR ESTOPPEL CERTIFICATE

Use this form only if an association or management company has referred you to us for an Estoppel Certificate ("Certificate").

Certificate requests are issued within ten (10) business days of receiving your complete request, including payment of the applicable statutory fee of \$250.00. Should you require this form sooner, we offer an expedited certificate request whereby the form shall be issued within (3) business days for an additional fee of \$100.00. You must complete all information below, clearly identifying the party (name of unit owner/mortgagee) on whose behalf your request is made. You must be authorized/designated by the unit-owner/mortgagee to request the Certificate. Expedited Certificate requests are not guaranteed and any expedited request fee will be refunded if not provided within the statutory time. Acceptance of a fee which includes the expedited request fee does not create an obligation or contract to provide the Certificate sooner than ten (10) business days.

Certificate 'updates' requested after a previous Certificate's effective date require a new completed form and appropriate fees.

Please send your request with the appropriate estoppel fee payable to HK Legal Group, P.A., 1279 W. Palmetto Park Rd. #272896, Boca Raton, FL 33427, or email your request to estoppels@HKLegalGroup.com and you may mail or coordinate couriering a check.

REQUEST DATE: \_\_\_\_\_

(Request date shall not begin until payment is received)

FR: \_\_\_\_\_

Name of Requestor
(Must be unit owner, mortgagee or designee of either)

Company Name
(Must be unit owner, mortgagee or designee of either)

RE: \_\_\_\_\_

Unit Owner

Unit Owner (continued or second owner)

Unit Address (Including street and unit number)

Condominium or Homeowners Association Name

Facsimile, Email or Mailing Address to Send Estoppel

ESTOPPEL FEES (STATUTORY) INCLUDED:

- Estoppel Fee
Unpaid/overdue amounts owed Association
Expedited Certificate Request (three (3) business days)

PURPOSE OF REQUEST:

- To satisfy claim of lien.
To pay association in full.
In conjunction with closing (provide buyer and/or new mortgagee name)

Date

Buyer Name

New mortgagee / lender name (not mortgage broker)

ENCLOSURES:

- Mortgage Assignment to Current Owner (Safe Harbor)
Note with Indorsement to Current Owner (Safe Harbor)
Draft HUD (Short Sales)

METHOD OF SUBMISSION/PAYMENT:

- (Checks and/or Requests may be slid under door before/after hours)
Email Request back, dropping off check (email to coordinate)
Email Request back, mailing check
Mailing Request and check
Dropping off Request and check (email to coordinate)